Assistant Club Welfare Officer

Role Description

Assist the CWO in keeping the club safe and compliant with the FA safeguarding requirements.

Reports to: CWO

Commitment

Average 1.5 hours per week, but maybe more if incident occurs.
Attendance at Committee meetings optional but encouraged where possible.

Responsibilities

This role does not encompass all the responsibilities of the CWO! Instead, the purpose of this role is to simply assist the CWO in their duties of keeping the club safe and aware of the risks. The CWO will delegate some CWO role responsibilities, agreed with you from time-to-time. Such support from several Assistant CWOs, where available, makes the CWO position a more manageable role and helps reduce the risk of welfare at the club being compromised.

Essential Skills & Character	Desirable Skills
1. Enthusiastic and well organised. 2. Ability to keep sound records. 3. Ability to learn and use cloud software. 4. Dedicated club person. 5. Honest and trustworthy. 6. Willing to have robust conversations where needed.	1. Previous safeguarding experience

Accreditation Criteria						
In date FA CRC	Safeguarding Children Course (valid for 2 Years)	Safeguarding Children for Committee Members	Introduction to First Aid in Football (Valid for 3 years)	Welfare Officer's Course	Playmaker course	Introduction to Coaching Football
✓	✓	✓		✓		